

Letter to all Evenlode

23 October 2023

Dear

**Re: Fire Safety - Evenlode**

In addition to a letter that we will be sending to all residents, we are sending you this letter in order to address issues that specifically affect residents of Evenlode.

Please kindly note that if you have a balcony, you must not store any combustible items on them as this has been identified as an area of risk. Our Communal Areas policy states that whilst private balconies are not communal areas, items stored within these areas can have an impact on neighbouring properties. Private balconies, including ground level enclosures, must not be used by residents to:

- Store gas bottles of oil-based paint tins
- Store plastic or wooden furniture / plant pots, as these can be fuel in the event of a fire
- Store any electrical appliances (including washing machines, tumble dryers etc)
- Store any other flammable items
- Store or use a BBQ or patio heater
- Privacy screening must not be used

Please also note:-

- Smoking is **not** permitted in the internal communal areas.
- Vehicles should only be parked in marked bays. Residents will be consulted in the near future regarding parking management.
- No structure other than a small shed should be erected in gardens. Several addresses have been identified where there are unsuitable structures in close proximity to the building. These residents will be contacted individually.

If you would like to discuss this further, please contact 01628 543101 and our Customer Contact Centre will be able to assist you.

Yours sincerely,

Kerry Foster  
Housing Team Leader  
Tel: 07720 496304

